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AUDIT REPORT

Date: 01-18-2022
Name of Unit: Olive Grove PTSA
District: PTA Dry Creek
Bank Name: SAFE Credit Union
Bank Address: 7601 Sunrise Blvd, Citrus Heights, CA 95610
Membership Dues Per Bylaws: \$273.95
Total Members YTD: 114

Fiscal Year: 2021
IRS EIN:94-3327340

Dates covered by this audit: 08-01-2021 to 12-31-2021
Check numbers reviewed in this audit: 3183 to 3194

BALANCE ON HAND at date of last audit on 07-31-2021		\$ <u>20,011.73</u>
RECEIPTS since last audit		\$ 22,632.49
	TOTAL	\$ 42,644.22
DISBURSEMENTS since last audit		\$ 16,029.32
BALANCE ON HAND as of 12-31-2021)		\$ <u>26,614.90</u> *

BANK RECONCILIATION

BANK STATEMENT BALANCE as of 12-31-2021

DEPOSITS not yet credited (**add to balance**)
\$ 0

UNCLEARED CHECKS (List check number and amount)
#3190, \$161.69 and #3192, \$150.00

TOTAL uncleared checks (**subtract from balance**) \$ 311.69
BALANCE in bank account as of 12-31-2021 \$26,303.21*

*These lines must balance

Read the following when the auditor's report is given: I have examined the financial records of the treasurer of Olive Grove PTSA and find them:

- correct with no recommendations.
- correct with the attached recommendations.
- substantially correct with the attached recommendations and findings.
- partially correct. More adequate accounting procedures need to be followed so that a more thorough audit report can be given.
- incorrect.

Attach separate report of explanation and recommendations to executive board.
A separate audit form must be completed for each bank account.

Date Audit Completed: 01-18-2022

Date Audit Reviewed by Committee: 01-18-2022

Date Executive Board Adopted: 01-18-2022

Date Association Adopted _____

Auditor's Signature

Auditor's Printed Name: Long Tran

Auditor is a qualified accountant? Yes No (If Yes, Audit Review Committee is not required.)

Definition of qualified accountant can be found in the Insurance Guide.

Review Committee Signature(s) Approved by the Executive Board in lieu of Review Committee

(Copies to: unit president, secretary, and treasurer; council treasurer or auditor and district PTA treasurer or auditor as directed by the district PTA. Attach copies of tax filings to copies provided to next level PTA.)